

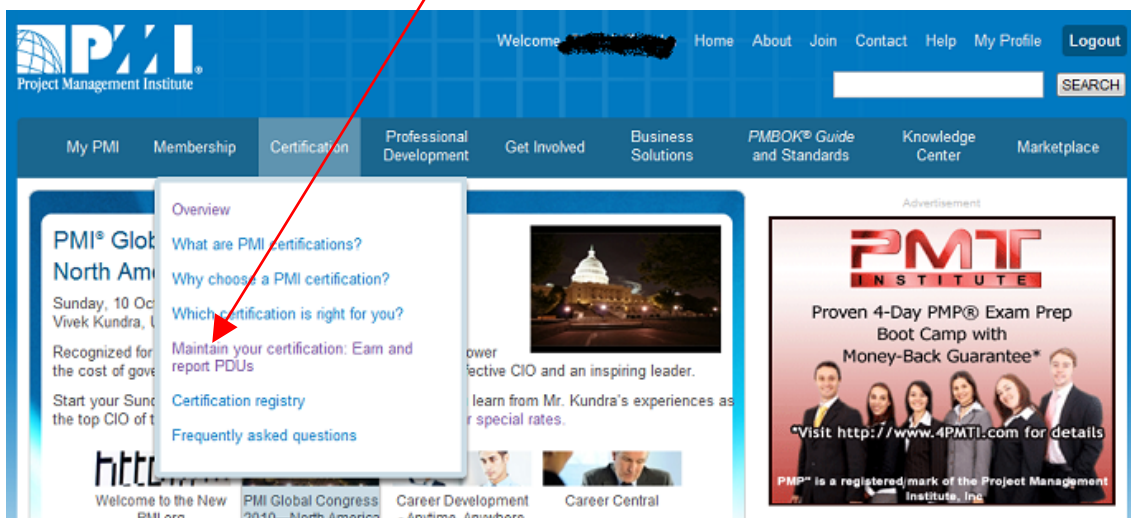
2010年9月11日
PMI 日本支部 事務局
info@pmi-japan.org

PDU 登録手順例（支部会員用）

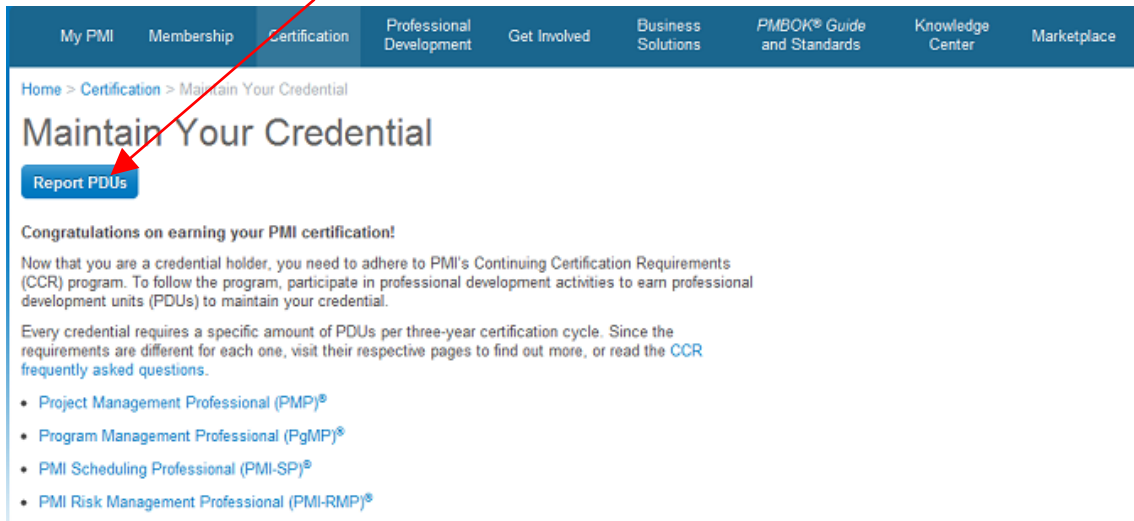
1. PMI ホームページへアクセスし、ログインする（PMI 本部の LOGIN）
注）必ずログインした後に進めてください。



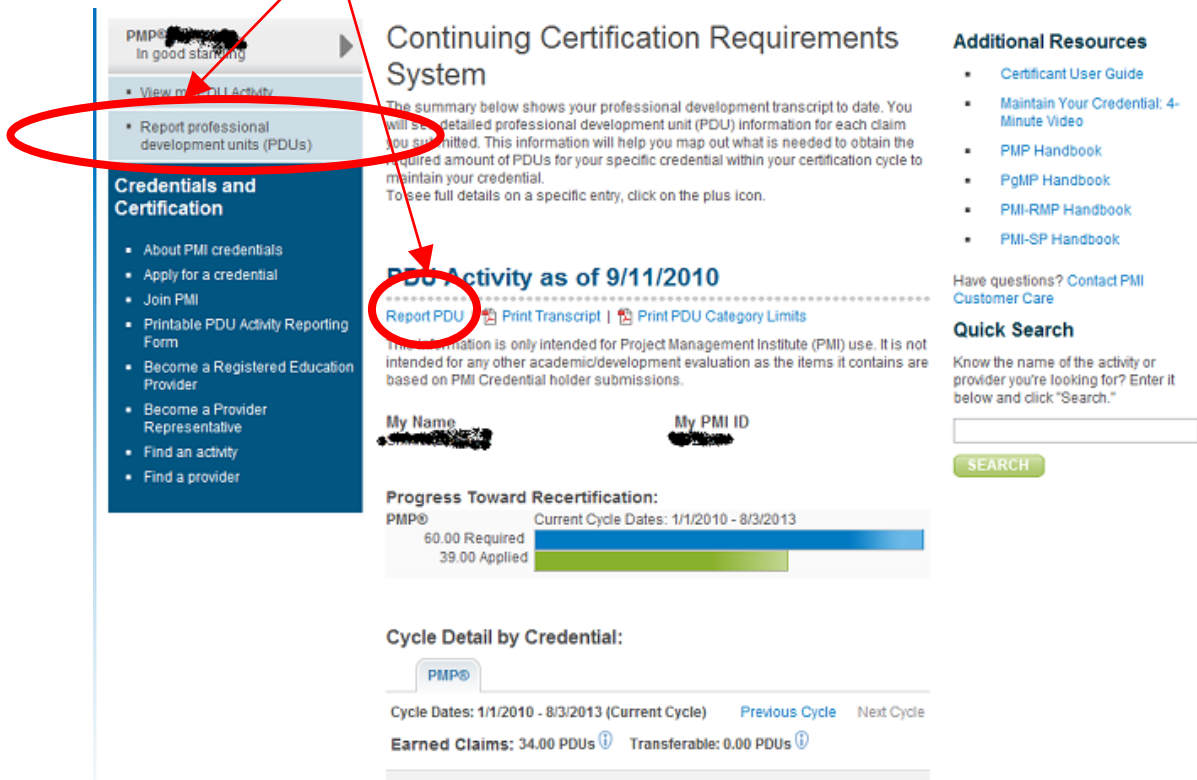
2. Certification タグを選び→ ドロップ・ダウン BOX から“Maintain your certif and report PDUs”をクリック



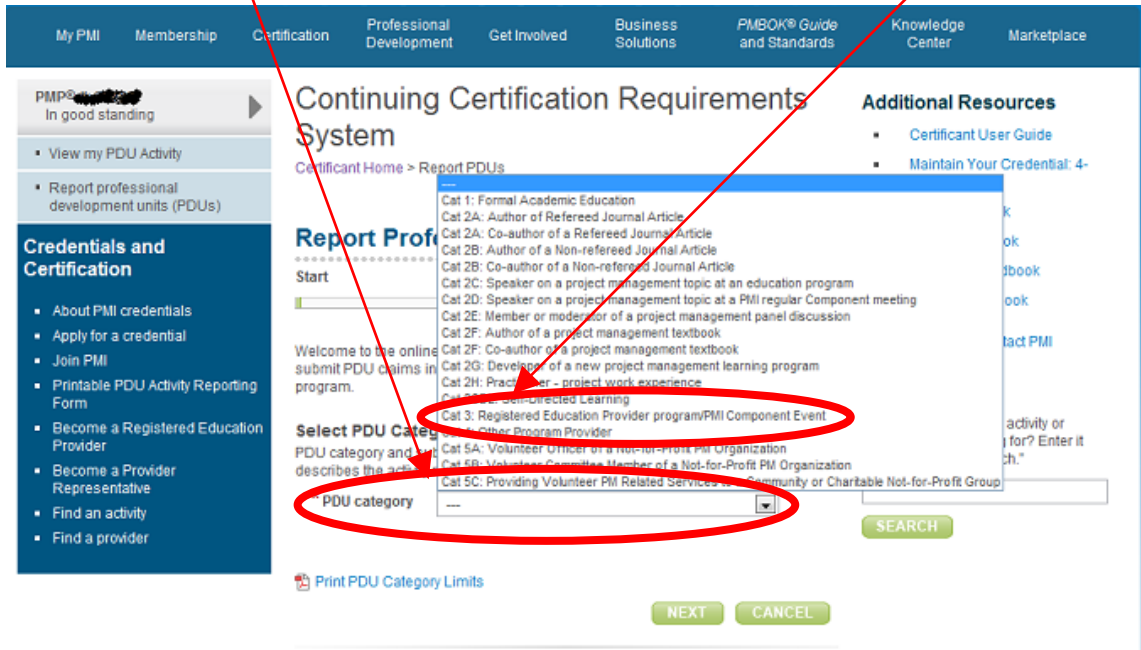
3. “Report PDUs”ボタンをクリック



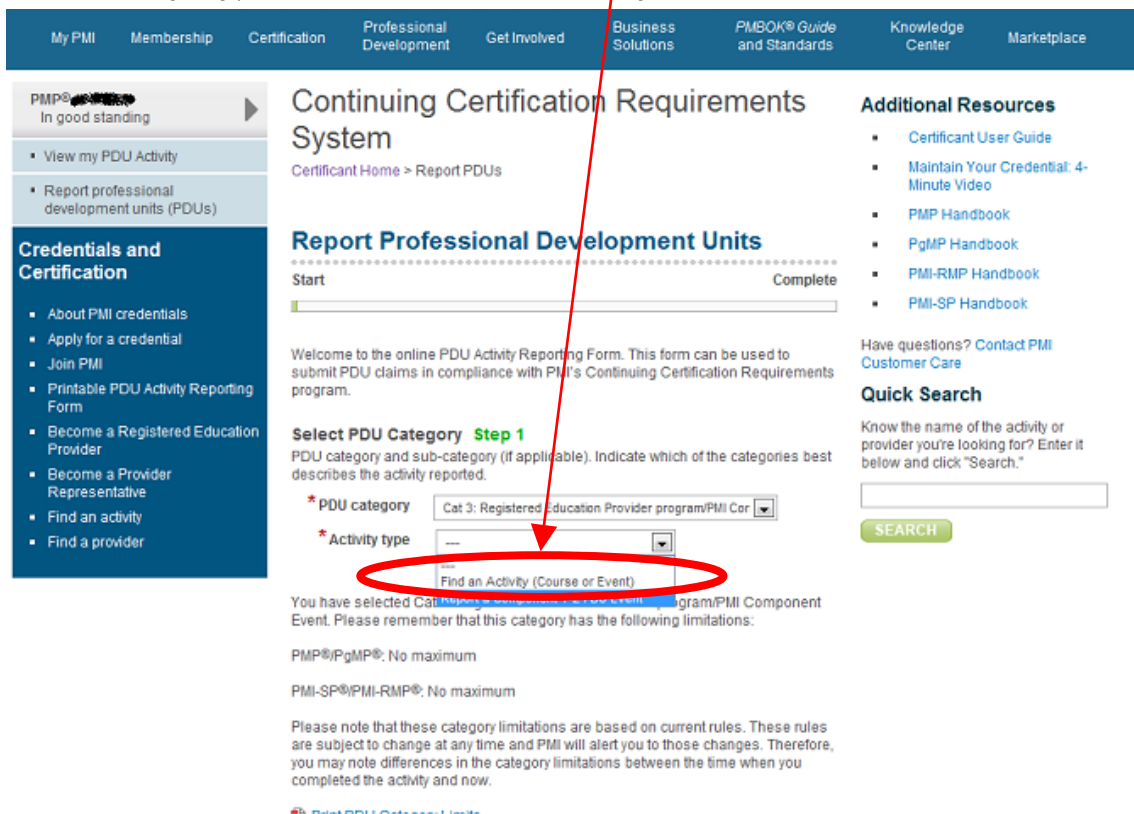
4. 左ペインの”Report professional development units(PDUs)” または中央の”Report PDU”をクリック



5. PDU category の▼ボタンをクリックして、リストを表示しCat3:を選ぶ



6. Activity Type ▼から”Find an Activity”を選択



7. “NEXT”ボタンをクリック

The screenshot shows the PMI Continuing Certification Requirements System (CCRS) interface. The top navigation bar includes links for My PMI, Membership, Certification, Professional Development, Get Involved, Business Solutions, PMBOK® Guide and Standards, Knowledge Center, and Marketplace. The user's profile is shown as PMP® [redacted] in good standing, with options to view PDU activity and report PDUs.

Continuing Certification Requirements System

Certificant Home > Report PDUs

Report Professional Development Units

Start Complete

Welcome to the online PDU Activity Reporting Form. This form can be used to submit PDU claims in compliance with PMI's Continuing Certification Requirements program.

Select PDU Category **Step 1**

PDU category and sub-category (if applicable). Indicate which of the categories best describes the activity reported.

* PDU category:

* Activity type:

You have selected Cat 3: Registered Education Provider program/PMI Component Event. Please remember that this category has the following limitations:

PMP®/PgMP®: No maximum
PMI-SP®/PMI-RMP®: No maximum

Please note that these category limitations are based on current rules. These rules are subject to change at any time and PMI will alert you to those changes. Therefore, you may note differences in the category limitations between the time when you completed the activity and now.

[Print PDU Category Limits](#)

Additional Resources

- Certificant User Guide
- Maintain Your Credential: 4-Minute Video
- PMP Handbook
- PgMP Handbook
- PMI-RMP Handbook
- PMI-SP Handbook

Have questions? [Contact PMI Customer Care](#)

Quick Search

Know the name of the activity or provider you're looking for? Enter it below and click "Search."

8. アクティビティ#が TK0401 の場合で例示：①Provider#に”C152”
 (Japan Chapter を示す)②Activity #に”TK0401”(コース番号を示す) を
 セットして③”SEARCH”ボタンをクリック

Continuing Certification Requirements System

Certificant Home > Report PDU's

Report Professional Development Units

Start Complete

PDU Category: Cat 3: Registered Education Provider program/PMI Component Event

Provider Activity Search Criteria Step 2

Locate the course you completed using the search options below. Start a search by entering either the name or number of your provider, the name or number of the activity and click "Search."

Provider number: C152

Provider name:

Activity number: TK0401

Activity name:

SEARCH | **BACK** | **CANCEL**

9. コース内容が表示されるので”TK0401”をクリック

Continuing Certification Requirements System

Certificant Home > Report PDU's

Report Professional Development Units

Start Complete

PDU Category: Cat 3: Registered Education Provider program/PMI Component Event

Search Results Step 3

Select the activity course or event you completed from those listed below. Change the sorted column by clicking either column heading ("Activity Number" or "Activity Name"). Do not submit a claim for which you do not have supporting documentation.

Show 10 per page Page 1 of 1

Activity # ▲	Activity Name	Provider Name	Provider #	PDU's
TK0401	PMI-Practice Standard For Risk Management Introduction	PMI Japan Chapter	C152	PMP/PgMP®: 3.50 PMI-SP®: 0.00 PMI-RMP®: 0.00

Show 10 per page Page 1 of 1

BACK | **CANCEL**

10. TKO401の開催日、終了日をカレンダーから選択（ここでは、両方とも9月7日を選択）

Credentials and Certification

- About PMI credentials
- Apply for a credential
- Join PMI
- Printable PDU Activity Reporting Form
- Become a Registered Education Provider
- Become a Provider Representative
- Find an activity
- Find a provider

Report Professional Development Units

Start Complete

PDU Category: Cat 3: Registered Education Provider program/PMI Component Event

Activity Title: PMI-Practice Standard For Risk Management Introduction

Search Results Step 3

Select the activity course or event you completed from those listed below. Change the sorted column by clicking either column heading ("Activity Number" or "Activity Name"). Do not submit a claim for which you do not have supporting documentation.

Please indicate the dates in which you attended the selected activity.

Date started: 9/7/2010

Date completed: [Calendar]

Please indicate your evaluation questions below.

* "This activity met all s object

11. 入力した結果が表示され登録してある3.5PDUがセットされ表示される（遅刻、早退によるPDU減点がある場合は、直接3.5を該当数値に置き換え）問題なければ、"NEXT"ボタンをクリック

My PMI Membership Certification Professional Development Get Involved Business Solutions PMBOK® Guide and Standards Knowledge Center Marketplace

PMPS In good standing

- View my PDU Activity
- Report professional development units (PDUs)

Credentials and Certification

- About PMI credentials
- Apply for a credential
- Join PMI
- Printable PDU Activity Reporting Form
- Become a Registered Education Provider
- Become a Provider Representative
- Find an activity
- Find a provider

Continuing Certification Requirements System

Certificant Home > Report PDUs

Report Professional Development Units

Start Complete

PDU Category: Cat 3: Registered Education Provider program/PMI Component Event

Activity Title: PMI-Practice Standard For Risk Management Introduction

Date Started: 9/7/2010

Date Completed: 9/7/2010

PDU Quantities Step 4

Please enter the number of PDUs for this activity.

* PDU claimed: 3.50 PMI PgMP® Certification PDUs

Valid PDU quantities are between 0 and 5000 with increments of 0.25

BACK NEXT CANCEL

Additional Resources

- Certificant User Guide
- Maintain Your Credential: 4-Minute Video
- PMP Handbook
- PgMP Handbook
- PMI-RMP Handbook
- PMI-SP Handbook

Have questions? Contact PMI Customer Care

Quick Search

Know the name of the activity or provider you're looking for? Enter it below and click "Search."

SEARCH

1 2. 申告が正しいことを宣言しチェックし、”SUBMIT”して申請する。

Continuing Certification Requirements System
Certificant Home > Report PDUs

Report Professional Development Units

Start Complete

PDU Category: Cat 3: Registered Education Provider program/PMI Component Event
Activity Title: PMI-Practice Standard For Risk Management Introduction
Date Started: 9/7/2010
Date Completed: 9/7/2010

Confirmation and Submission Step 5
"By submitting this claim, I attest that the information I have provided is correct. I understand that any misrepresentation or incorrect information provided may result in disciplinary action, including suspension or revocation of my PMI credential."
 I agree this claim is accurate.

[BACK](#) [SUBMIT](#) | [CANCEL](#)

Additional Resources

- Certificant User Guide
- Maintain Your Credential: 4-Minute Video
- PMP Handbook
- PgMP Handbook
- PMI-RMP Handbook
- PMI-SP Handbook

Have questions? Contact PMI Customer Care

Quick Search
Know the name of the activity or provider you're looking for? Enter it below and click "Search."

[SEARCH](#)

1 3. 申請した内容が表示されるので再確認しておく。

Continuing Certification Requirements System
Certificant Home > Report PDUs

Report Professional Development Units

Start Complete

PDU Category: Cat 3: Registered Education Provider program/PMI Component Event
Activity Title: PMI-Practice Standard For Risk Management Introduction
Date Started: 9/7/2010
Date Completed: 9/7/2010

Submission Results

Please print this page for your records by using the print option in your browser.

Submission Result	PMI ID	Name	Type	Claim ID	Claimed Quantity
<input checked="" type="checkbox"/> Submitted	[REDACTED]	[REDACTED]	PMP/PgMP	698379	3.50

Thank you for using the online Continuing Certification Requirements System. PMI will communicate with you by e-mail to confirm your activity claim and the PDUs earned for the claim.

Additional Resources

- Certificant User Guide
- Maintain Your Credential: 4-Minute Video
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- PgMP Handbook
- PMI-RMP Handbook
- PMI-SP Handbook

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Quick Search
Know the name of the activity or provider you're looking for? Enter it below and click "Search."

[SEARCH](#)

以上、改定されたPMI本部のホームページでのPDU登録手順の例をTKO401コースを使って記述しました。自身の登録に参照ください。

PMI日本支部事務局